

St. James & St. Ann's Education Committee Minutes
Wednesday, March 29, 2017
Location: St. Ann's Parish

Rev. Hien Nguyen – Archbishop's Rep., Terri Sask – Principal, Chris van der Pauw – Vice-principal, Jane Filiatrault – Teachers Rep.,
Daniel Anctil, Paul Charbonneau, Anne Keough, Shannon MaddalozzoTou, Kellie Ouimet, Mike Rauch, Stephen Scharff, Claire Wilkie

Meeting Minutes from March 29 2017 (committee reports are available from the school office)

Present: Terri Sask, Chris van der Pauw, Daniel Anctil, Anne Keough, Kellie Ouimet, Mike Rauch, Stephen Scharff, Claire Wilkie, Paul Charbonneau, Shannon Maddalozzo Tou

Absent: Fr. Hien, Jane Filiatrault

1. Prayer

2. Call to Order of the Education Committee/Adopt Agenda

Motion to adopt agenda Anne, Seconded by Kellie. Passed.

4. Appreciations: McKinnon's donated an industrial popcorn maker, which is greatly appreciated.

5. Correspondence: Zuma Fitness renter will be terminating her lease two months early and is requesting return of rent for those months. Considering her personal situation we approved the return of those two rent cheques (worth about \$500).

6. Review of Minutes:

Motion to adopt Minutes from EC meeting held Feb 22rd 2017, and also the e-minutes from March 6th. Anne. Second: Stephen. Passed.

7. Main Reports:

Pastor's Report: No report.

Chair Report: As per submitted.

Vice Chair Report: As per submitted.

Principal's Report: As per submitted.

Treasurer's report: As per submitted. Budget vs actual looks on track.

Vice Principal's report: As per submitted.

Teacher's report: As per submitted.

Fundraising report: As per submitted.

Parent Participation report: As per submitted.

Community Relations report: Kellie will try to hold another student led mass at St Anns.

Maintenance Report: Davey Locksmith does not do electrical so cannot quote the front door. Abby Locksmith quote was \$2768.64. We will request addition of an intercom system.

Motion: to approve up to \$3500 before tax expense to install a FOB, locking and intercom system to provide access via the front door. Kellie. Seconded by Anne. All unanimously approve.

Some rooftop heating units need repairs. We will try to do the repairs in the coming weeks. Martin will kindly investigate further.

Duct cleaning was performed.

Janitorial service: We have a proposal from Louis who does SJB janitorial. Working towards a hiring plan.

8. Old business:

Re registration meeting: Overall the dinner and meeting plus re-registration went well. We plan to do a similar format next year.

9. New Business:

EC election time is here. We discussed continuation of the current slate of EC members for 2017/2018 since most are 1 year into their 2 year term. Daniel and Claire have both been appointed by their pastors for a second two year term starting in July 2017.

Water Testing: We had 22 samples tested, at 11 different sites. 4 samples failed. Each of the failed sites failed on the initial test, but then passed after the 2 minute flush. As a result, each morning we will flush those four sites as was approved by Fraser Health as an interim measure. Testing must now be done annually.

Discussion of tuition rates for international students. Rates were compared with other local private schools. We plan to leave the tuition at current rates for the coming year.

8. In Camera

8. Next Meeting – April 26, 2017

9. Adjournment/Closing Prayer