

St. James and St. Ann's Education Committee Minutes
Wednesday, May 24th, 2017
Location: St. Ann's Parish

Meeting Minutes from May 24th, 2017
(committee meeting minutes available from the school office)

Present: Paul Charbonneau, Terri Sask, Chris van der Pauw, Daniel Anctil, Claire Wilkie, Stephen Scharff, Kellie Ouimet, Anne Keough

Absent: Shannon Maddalozzo Tou, Mike Rauch, Fr. Hien, and Jane Filiatrault

1) Prayer

2) Call to order of the Education Committee/Adopt Agenda
Motion to adopt - Paul, seconded Daniel. All accept.

3) Correspondence: Letter read from Shannon Maddalozzo Tou. She has decided to resign from the EC. Fr. Hien will be appointing another parishioner from St. Ann's Parish to fill her position for the remainder of the term.

4) **Motion** to Adopt Minutes - Stephen, Seconded Kellie. All accept.

5) Reports:

Archbishop - no report

Chair - no report

Vice Chair - no report

Principal - as submitted

Treasurer - as submitted

Vice Principal - as submitted

Teachers - as submitted

Maintenance - Luis Asayo's company will take over janitorial services for the school starting in September 2017. He requested to purchase floor polisher unit for \$3000 from the school.

Motion to accept \$3000 for 1 piece of equipment – Paul, Seconded Stephen. All accept.

Update on door buzzer and intercom, should be installed by start of 2017/2018 school year. Paul will be following up.

PFA - as submitted, with update on Pub Night

Community Relations - as submitted

6) Old Business:

Late Pickups Update - Terri discussed with staff regarding late pick ups after extra-curricular activities. Staff thinking on it and will revisit at June Staff Meeting. Terri also discussed with other Principals and many have 2 strike rule. Warning for first time parent is late to pick up student and second time the result is that the student will no longer be able to attend the extra-curricular activity. We will discuss again in June so that plan can be implemented for September.

Tech Update – Update on Church DNS covered in Vice-Principal report.

7) New Business:

Garbage Service - We currently use SuperSave for garbage pick up. We pay \$174/month. Contract to expire January 1st, 2018. We are looking at another company (Valley). There are many positives to changing over to them (\$120/mth, no overages, no charge cancel pickups, organics etc.). Paul will look into more and double check with SJB as well. We will revisit in June.

Donation to the school – There has been \$3000 given to St. Ann's for our school. The school was hoping to use \$1000 of it towards the new Spring Musical. Kellie will take care of the acknowledgement once we follow up with Fr. Hien on if there are any restrictions on the use of the funds. We will revisit in June.

Walkathon Funds and Technology Plan - We went through phase 3 of the school's technology plan. We will only spend as much as is brought in from the Walkathon. If less than \$25,000 is raised then technology plan will be revised accordingly. To date we have raised approximately \$17,000 so will go ahead with a portion of the plan immediately so that it can be implemented before the Summer break. We will revisit the rest of the plan at our June meeting, once all final Walkathon numbers are in.

Motion to go use walkathon funds raised for MacBooks and iPad lease as per quote 2203934912 - Stephen, seconded Daniel. All approve.

Vehicle Insurance Coverage – Report from Superintendent's office (Mike Donelson). Staff using own vehicles for school business are not covered. Terri and Claire discussed prior to EC meeting and it was decided that Terri should sent an email for further clarification, as there are an abundance of examples that can be considered school business. We are waiting for a response from SI office. We will revisit in June.

8) In Camera

9) Next meeting Wednesday, June 21st, 2017 @ 6:30

10) Closing Prayer.