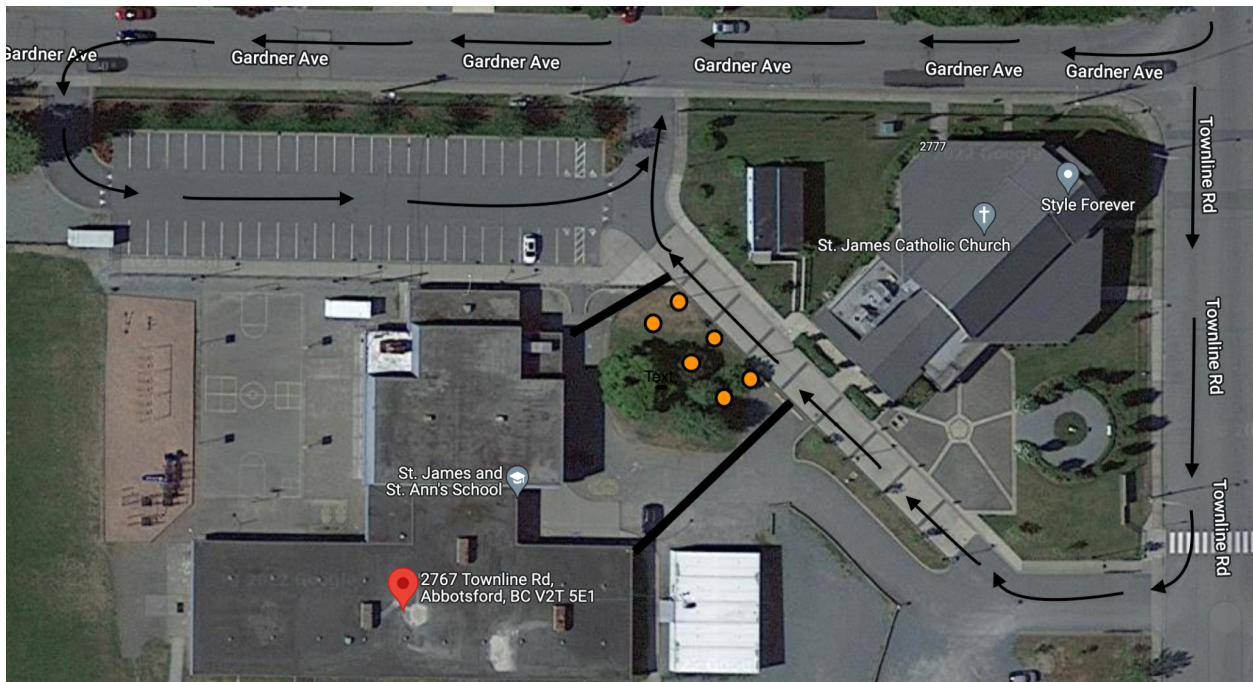


Afternoon Pick Up Procedures

Beginning on June 6th we will be returning to many of our “pre-COVID” procedures for the afternoon pick up routine. Please follow these steps to help make this transition a smooth one:

- Please let your children know that you will be using the Pick Up Lane in the afternoon. Students should communicate with their Classroom Teacher that they are to go to the Pick Up Lane Waiting Area, and those students will be dismissed promptly at 2:30 pm. For younger children you may want to write a message in the agenda so that the Classroom Teacher is aware of this
- Students who are being picked up in the Pick Up Lane will wait in the designated area, between the two rows of orange cones (see the image below)
- The Supervisor for the Pick Up Lane Waiting Area will assist with releasing the students to their parent’s vehicle once the vehicle is in the designated pick up area (between the two orange delineators)
- If your child is not in the waiting area when you pull up to the front of the line in the designated pick up area, parents will be asked to park in the parent parking lot to help with the flow of traffic through the Pick Up Lane. Parents will exit through the gates turning left on Gardner Ave., and enter the parent parking lot through the west gate. After parking, parents should then walk to the school to pick up their children



For those families who would like to park their vehicle and walk to the school to pick up their children, the students will be in the area between the two thick blacklines on the image above. Please note the following:

- The students may play in this waiting area with their friends; however, they may not use any sports equipment or toys
- When parents arrive to pick up their children, the Supervisor will be releasing your children to you, and they will now be considered “in your care”
- If you are picking up your children and are then driving to pick up your older children at SJB, we would ask that you not allow your children to play in any of the grass areas close to the Pick Up Lane. Cars are coming into the Pick Up Lane from Townline Rd., and are not expecting children to be potentially running across the driveway

Please note that there will now be three staff members on supervision until 2:45 each afternoon. One staff member will direct traffic, one staff member will supervise the children in the Pick Up Lane Waiting Area, and one staff member will supervise the remaining students who are waiting to be released to their parents.