**St. James & St. Ann’s Regional Education Committee**

**~ MINUTES~**

**Wednesday, February 28, 2024 | Start Time: 6:30pm**

**Location: St. James & St. Ann’s Elementary School**

Present: Tina Girard, Chair, Heather MacDonald, Vice Chair, Julie Lee, Principal, Andrew DeVerteuil, Treasurer, Tasha Mijinke, Community Relations, Caroline Winship, Teachers Rep., Iggy Parlindungan, Maintenance Rep., Elizabeth Ocon, Fundraising, Fr. Richard Zanotti, Archbishop’s Rep.

1. Faith Formation – 15 minutes – Fr. Richard

2. Call Meeting to Order (6:46pm)

*We acknowledge that St. James and St. Ann’s school is located on the unceded and traditional lands of the Sumas (sue-mass) and Matsqui (mats-sqwee) First Nations people, and the Stó:lō (staw-low) people." With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.*

3. Adopt the Agenda (Motion: Tasha, Heather)

4. Appreciations – Julie appreciation to REC and Fr. Richard as it was his birthday

5. Correspondence – None

6. Review and Approve January Minutes (Motion: Heather, Tasha)

7. Policy Manual Review – Heather (Discussed Policy 107 – Elections)

8. **Main Reports:**

A. Archbishop’s Rep. Report - Fr. Richard

B. Chair Report – Tina (Will be covered at in-camera)

C. Principal Report – Julie (As submitted)

D. Treasurer Report – Andrew (we have a bit of a surplus)

9. **Additional Reports:**

A. Teachers Report – Caroline (As submitted)

B. Maintenance Report – Iggy (As submitted)

C. Fundraising Report – Elizabeth (Movie night was a success $2500, great community building; blueberry sale fundraiser; Zumbathon coming up in May)

D. Parent Participation Report – Heather (OnVolunteers platform)

E. Community Relations Report – Tasha (As submitted)

10. Old Business**:**

1. None

11. New Business**:**

1. Presentation on Print Media – Tasha (Summary of the Open House Print Campaign 2024 was reviewed including Newspaper ads, postcards, and posters – total cost of $1,649.46)
2. Westplay Playground Equipment – Tasha (Discussed options for a new playground)

12. Our next meeting: Wednesday April 24, 2024

13. In-Camera

14. Closing Prayer – Fr. Richard

15. Meeting Adjourned (8:55 pm)