**St. James & St. Ann’s Regional Education Committee**

**~ MINUTES~**

**Wednesday, January 10, 2024 | Start Time: 6:30pm**

**Location: St. James & St. Ann’s Elementary School**

Present: Tina Girard, Chair, Heather MacDonald, Vice Chair, Gregory Kenny, Secretary,Julie Lee, Principal, Andrew DeVerteuil, Treasurer, Tasha Mijinke, Community Relations, Caroline Winship, Teachers Rep., Elizabeth Ocon, Fundraising

1. Faith Formation – 15 minutes – Heather

2. Call Meeting to Order (6:50pm)

*We acknowledge that St. James and St. Ann’s school is located on the unceded and traditional lands of the Sumas (sue-mass) and Matsqui (mats-sqwee) First Nations people, and the Stó:lō (staw-low) people." With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.*

3. Amend / Adopt the Agenda (Add: 11. New Business: E. Feed the Futures Grant) (Motion: Tasha, Heather)

4. Appreciations – Tina & Heather send appreciation to Principal, Teachers & Staff. Julie sends appreciation to Building Committee. Greg sends appreciation to Parent Fundraising Association (PFA) for funding Thunder Community Family Christmas Skate event

5. Correspondence – None

6. Review and Approve November Minutes (held December 06) (Motion: Tasha, Heather)

7. Policy Manual Review – Heather (Discussed Policy 317 – Teachers Changing Schools)

8. **Main Reports:**

A. Archbishop’s Rep. Report - Fr. Richard(Fr. Richard is out of town on Annual Vacation)

B. Chair Report – Tina (No changes, SJA AGM on Wednesday February 21)

C. Principal Report – Julie (As submitted)

D. Treasurer Report – Andrew (No changes other than books reconciled up to end of December 2023)

9. **Additional Reports:**

A. Teachers Report – Caroline (No changes)

B. Maintenance Report – Iggy (Iggy was absent, Julie provided update on recent vandalism)

C. Fundraising Report – Elizabeth (SJA Thunder Community Night at Abbotsford Canucks game on Friday February 2, Movie Night on Friday February 9. Discussed student and staff wants and needs and Fundraisers such as Movie Night, Fresh to You, Gift Cards, Blueberries, Zumbathon, Motion to allocate funds from Zumbathon to playground for school) (Motion: Elizabeth, Heather)

D. Parent Participation Report – Heather (OnVolunteers platform – Parent Participation tracking software is going live this week)

E. Community Relations Report – Tasha (As submitted, discussed Thunder Community Family Christmas Skate, which was a huge success and was paid for by PFA, SJA students helping out at masses in uniform, Thunder Community Coffee, Thunder Community Night at Abbotsford Canucks game on Friday February 2, smaller newspaper ads running for two weeks)

10. Old Business**:**

1. None.

11. New Business**:**

1. Review of Registration Package – Julie (New families and Existing families receive different Registration Packages, discussed changes and corrections to Registration Package, Motion to amend Parent Participation Program Options as follows: 1. 24 hours in a task group without fundraising hour requirement or, 2. 12 hours in a task group and pay $375 or, 3. Opt out of ALL task group hours and pay $750) (Motion: Greg, Tina)
2. Classroom Supplies List Approval – (Motion: Tina, Elizabeth)
3. Catholic Schools Week – February 11 to 18 – (Discussed ideas about how to celebrate and promote Catholic education)
4. SJA AGM – Wednesday February 21, 2024 at 7:00pm – (Attendance/Reports/Speaker/February 7 deadline for PowerPoint submissions for REC members)
5. Feed the Futures Grant – Julie (All children are eligible for this program, parents please email office in advance so they can arrange food)

12. Our next meeting: SJA AGM – Wednesday February 21, 2024 at 7:00pm – (SJA Open House – Wednesday January 24 at 6:30pm)

13. In-Camera

14. Closing Prayer - Elizabeth

15. Meeting Adjourned (9:05pm)