**St. James & St. Ann’s Regional Education Committee**

**~ MINUTES~**

**Wednesday, September 27, 2023 | Start Time: 6:30pm**

**Location: St. James & St. Ann’s Elementary School**

Present: Tina Girard, Chair, Heather MacDonald, Vice Chair, Gregory Kenny, Secretary,Julie Lee, Principal, Andrew DeVerteuil, Treasurer, Tasha Mijinke, Community Relations, Caroline Winship, Teachers Rep., Iggy Parlindungan, Maintenance Rep., Elizabeth Ocon, Fundraising, Fr. Richard Zanotti, Archbishop’s Rep.

1. Faith Formation – 15 minutes – Fr. Richard

2. Call Meeting to Order (6:45pm)

*We acknowledge that St. James and St. Ann’s school is located on the unceded and traditional lands of the Sumas (sue-mass) and Matsqui (mats-sqwee) First Nations people, and the Stó:lō (staw-low) people." With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.*

3. Amend / Adopt the Agenda (Motion: Heather, Andrew)

4. Appreciations – Julie sends appreciation to all the staff

5. Correspondence

6. Review and Approve August Minutes (Motion: Tasha, Heather)

7. Policy Manual Review – Heather (Discussed Policy 302 Formal Complaints & Conflict Resolution)

8. **Main Reports:**

A. Archbishop’s Rep. Report - *Fr. Richard* (Supportive of Principal’s Report & general comments on Building Committee)

B. Chair Report – *Tina* (Commented on CISVA Education Committee Conference)

C. Principal Report – *Julie* (As submitted)

D. Treasurer Report – Andrew (Budget due in October will be reviewed at next meeting)

9.  **Additional Reports:**

A. Teachers Report – *Caroline* (Commented on Orange Shirt Day & Field Trips)

B. Maintenance Report – Iggy (Not much new to report)

C. Fundraising Report – Elizabeth (Discussed different Fundraising strategies & events)

~~D. Parent Participation Report - Ross~~

E. Community Relations Report – *Tasha* (Approved Community Music Bingo Night/Fundraiser at Towne Hall for November 01, Uniformed Student presence at Mass, other possible community events)

10. Old Business**:**

A. REC Meeting Minutes on Website – Tina (Send approved minutes to Principal, EC Chair, four (4) Parish Priests and Pablo

B. Confirm Meeting dates for 2023/2024 (September 27, October 25, November 29 (Set Tuition Rate), January 10 (Open House January 24), February 28, April 24, May 16, June 12

11. New Business**:**

A. Feeding the Futures – Julie (Healthy food options available for children in need in our school starting three (3) year program in January)

B. Laptops EA's - Lease – Julie (Approximately $200 per month for 2 years for 10 computers) Motion: Heather, Andrew

C. Internet Updates / cost / CISVA recommendations with new Reporting Order – Julie (Digital progress updates, three (3) Report Cards per year starting 2024/25 school year)

D. Earthquake Bins – Julie (Earthquake bins have a five (5) year lifespan)

E. Nov. 7th AGM - who is going from the EC? – Julie (Fr. Richard and Heather to attend)

F. Guest Speaker for AGM? – Tina (Research getting Safer Schools Together speaker for AGM tentatively on February 21 at 7 pm)

G. Schools in Parish Bulletins – Tina

H. School Uniforms (Supplier to be changing and any changes to uniforms must be made by October 11)

12. Our next meeting: Thursday October 25, 2023.

13. In-Camera

14. Closing Prayer - Fr. Richard

15. Meeting Adjourned (8:38pm)