**St. James & St. Ann’s Regional Education Committee**

**~ MINUTES ~**

**Wednesday, August 23, 2023 | Start Time: 6:30pm**

**Location: St. James & St. Ann’s Elementary School**

Present: Tina Girard, Chair, Heather MacDonald, Vice Chair, Andrew DeVerteuil, Treasurer, Tasha Mijinke, Community Relations, Fr. Richard Zanotti, Archbishop’s Rep., Caroline Winship, Teacher’s Rep., Elizabeth Ocon, Fundraising, Julie Lee, Principal, Iggy Parlindungan, Maintenance Rep.

Start time: 6:36 pm

1. Faith Formation – Fr. Richard – Discussion of Synod

2. Call Meeting to Order

*We acknowledge that St. James and St. Ann’s school is located on the unceded and traditional lands of the Sumas (sue-mass) and Matsqui (mats-sqwee) First Nations people, and the Stó:lō (staw-low) people." With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.*

3. Amend / Adopt the Agenda (Motion: Heather, Tasha)

4. Appreciations & Correspondence – Thanks Sr. Elizabeth for her service to the school.

5. Review and Approve June Minutes (Motion: Elizabeth, Tasha)

~~6~~. Policy Manual Review: Policy 110 (see attached)

* + Sign REC Statement of Commitment (Policy 110-Annex A)

7. **Main Reports:**

A. Archbishop’s Rep. Report - Fr. Richard: We will have two school masses per month.

B. Chair Report - Tina

C. Principal Report – Julie – *as submitted*

D. Treasurer Report - Andrew

*8*.  **Additional Reports:**

A. Teachers Report – Caroline Winship: Teachers will go on a team-building activity next week in Granville Island

B. Maintenance Report – Iggy- *as submitted*

C. Fundraising Report – Elizabeth: Discussed the different fundraising opportunities we pursued last academic year (e.g., Blueberry Sale, Hanging Baskets, Gift Cards, Movie Nights, Thunderwear) as well as fundraising for the current academic year.

D. Parent Participation Report -Ross

E. Community Relations Report - Tasha

*9*. New Business

1. Meet the Teacher Night/BBQ-September 7, 5:00-7:00pm
2. Community Building ideas for 2023/2024 – Tasha provided a handout and discussed a number of options.
3. Strategic Planning Committee-Meeting with Sandy Marshall on October 14, 2023 will be delayed until January, 2024.
4. CISVA REC training-September 16, 2023. There will be REC members going to this event.
5. Long Range Plans-Annual Review of the school asset management study, prepared by facilities and maintenance person every 5 years (Policy118)
6. Family Statement of Commitment
7. Important School Date-Calendar
8. Marketing formulation: we may want to create a Marketing Committee
9. Agenda and Minutes on Website
10. Snow Removal: Last academic year it costs us $25,000. New company to be hired with one-year contract, Nature’s Manicure Landscaping. (Motion: Tasha, Andrew)

10. Our next meeting: Wednesday, September, 27 6:30pm

11. In-Camera

12. Closing Prayer-Fr. Richard

13. Meeting Adjourned (End time 8:22pm)