

**St. James & St. Ann's Education Committee Minutes**  
**Wednesday, Oct 26th, 2016**  
**Location: St. Ann's Parish**

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Rev. Hien Nguyen – Archbishop's Rep., Terri Sask – Principal, Chris van der Pauw – Vice-principal, Jane Filiatrault – Teachers Rep.,  
Daniel Anctil, Paul Charbonneau, Anne Keough, Shannon MaddalozzoTou, Kellie Ouimet, Mike Rauch, Stephen Scharff, Claire Wilkie

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**Meeting Minutes from Oct 26<sup>th</sup> 2016 (committee reports are available from the school office)**

Present: Fr Hien, Terri Sask, Chris van der Pauw, Daniel Anctil, Paul Charbonneau, Anne Keough, Shannon Maddalozzo Tou, Kellie Ouimet, Mike Rauch, Stephen Scharff, Claire Wilkie. Jane Filiatrault

1. Prayer

2. Call to Order of the Education Committee/Adopt Agenda

**Motion** to adopt agenda – Anne, Seconded by Kellie. Passed

4. Appreciations: Acknowledge staff and parents who helped at Movie night, particularly with setup and cleanup afterwards.

5. Correspondence: None

6. Review of Minutes:

**Motion** to adopt Minutes from EC meeting held Sept 28th, 2016: Paul. Second: Daniel. Passed.

7. Main Reports:

**Archbishop's Representative Report:** Fr consulted with the seismic committee to have an update. Meeting is scheduled for November 8<sup>th</sup> with Fr Hein to discuss possible assistance from the Archdiocese and form an action plan. Current situation is only to maintain status quo until we have a direction on the building.

**Chair Report:** As per submitted.

**Vice Chair Report:** As per submitted.

**Maintenance Report:** See old business.

**Fundraising report:** As per submitted.

**Principal's Report:** As per submitted report.

**Treasurer's report:** As per Financials submitted. Budget vs actual looks on track for the year to date.

**Vice Principal's report:** As per submitted. Insurance should cover us for damage to electronics if there were a roof leak, but we need to be responsible in fixing obvious hazards.

**Parent Participation report:** As per submitted.

**Teacher's report:** As per submitted.

**Community Relations report:** No report this month.

## **8. Old business:**

**Security:** Cameras have been purchased. Formalizing installation requirements.

Drive by security will start soon. Funded 50/50 by high school and elementary school. Focus on making sure Halloween weekend has extra coverage.

Discussion about lighting. Paul will find out how the parking lot poles are metered (school or parish) and confirm whether we can proceed with putting additional lighting on those poles for playground and field lighting. We would need to hire an electrician to supply lights and install.

## **9. New Business:**

**International Students** – update on new international students (not in budget originally). Request was made for increase in funds to certain areas in school budget because of this.

**Motion** to increase the special education budget by \$1500: Anne. Seconded by Kellie. Passed.

**Motion** to increase religion budget by \$1000 Daniel. Seconded by Anne. Passed.

**Motion** to increase general teaching budget by \$2000. Stephen. Seconded by Kellie. Passed.

**Healthy Choices for School Lunches** - Discussion took place regarding the health quality of the foods provided at school functions, hot lunch, etc. A sub-committee will be formed to consider this further.

## **8. In Camera**

**9. Next Meeting** – November 23<sup>rd</sup>

**10. Adjournment/Closing Prayer**