

St. James & St. Ann's Education Committee Minutes
Wednesday, August 31st, 2016
Location: St. Ann's Parish

Rev. Hien Nguyen – Archbishop's Rep., Terri Sask – Principal, Chris van der Pauw – Vice-principal, Jane Filiatrault – Teachers Rep., Daniel Anctil, Paul Charbonneau, Anne Keough, Shannon MaddalozzoTou, Kellie Ouimet, Mike Rauch, Stephen Scharff, Claire Wilkie

Meeting Minutes from August 31, 2016 (committee reports are available from the school office)

Present: Fr Hien, Terri Sask, Chris van der Pauw, Jane Filiatrault, Daniel Anctil, Paul Charbonneau, Anne Keough, Shannon Maddalozzo Tou, Kellie Ouimet, Mike Rauch, Stephen Scharff, Claire Wilkie

1. Prayer

2. Call to Order of the Education Committee/Adopt Agenda

Motion to adopt agenda – Daniel Anctil, Seconded – Paul Charbonneau. Passed

3. Read session One of Care for our Common Home. All participants shared reading

4. **Appreciations:** Claire thanked Terri Sask's husband Martin for his hard work on the AC unit at the school. Also thanks to many school families helped moving classrooms etc. over the summer

5. **Correspondence:** None

6. Review of Minutes:

Motion to adopt Minutes from outgoing EC meeting held June 22, 2016: Paul. Second: Daniel. Passed.

Motion to adopt Minutes from new EC meeting held June 22, 2016: Shannon. Second: Kellie. Passed.

7. Main Reports:

Pastor's Report: Fr Hein reported that it looks like preliminarily the best option is to upgrade the existing school to new seismic standards. More analysis is being done.

Chair Report: As per attached Chair report in Appendix A

Vice Chair Report: Some changes to CISVA policies came into effect in July. These are all on the CISVA website. EC committee are to sign new Statement of Commitment. All day leadership conference for PEC's October 1st. 9-3pm at Precious Blood Parish next to Cloverdale Catholic.

Maintenance Report: Fixing various areas around portables, doing some seeding in near future, going to fix the buddy bench, and other misc maintenance items. Paul worked on getting some roofing quotes for the Seismic Committee.

Fundraising report: As per attached PFA report. PEC members are encouraged to participate at the Fun Night Sept 16th.

Principal's Report: As per attached Principals report. Also, additional teacher development day will be added...date to be determined. Update on number of students enrolled, now at 215.

Treasurer's report: Reviewed balance sheet and income statement.

Vice Principal's report: 30 ipads coming. Doubles the Wifi load on the school. Nearly 100 devices on Wifi each day. Chris is reviewing alternatives. May have some access to donated hardware at a very low cost. Network will be up and running for start of school year. Estimated cost to improve wifi is in the \$2000-3,000 range.

Parent Participation report: Working on allocating new families for parent participation.

Community Relations report: PEC encouraged to help September 7th for meet the teacher event at the school. Chili is on the menu.

8. Old business:

Seismic committee met on the 26th. Friccia performed an initial review. Estimate \$1M to upgrade the school, includes the roof repair/replacement. Next step is a more in depth and accurate review that would cost \$30-60K approx. This review could happen during Christmas break. We will also be reviewing what additional work could be completed in addition to the seismic upgrade. Items such as electrical, windows, etc. Hopeful/optimistic date for upgrade would be for next summer 2017.

Further discussion included the cost to rebuild vs repair, and whether we do indeed want to spend the \$30-60K on further evaluation. It was agreed that we should move forward with additional review.

SJB bus update: Teri Sask gave some background. At current rates, the bus programs needs to be subsidized by SJB. New decision from SJB is that for St James/St Ann's students who do not have siblings at SJB will be charged a higher rate that covers the cost of bus transportation. However, students who do have SJB siblings can ride the bus together, and will be charged the same subsidized rate as their older siblings. SJB took the lead on this subject. St James will follow.

9. New Business:

Security update: There was an incident at the school during the summer. Many windows damaged. Discussion about possible more lighting around back of school. We may purchase a DVR to record inside the school, and motion lights outside. Terri did some quick investigation on DVR products.

Motion to source and buy DVR cameras and motion lights up to a max of \$2000: Paul. Second: Anne. Passed.

10. In Camera

11. Next Meeting – September 28th

12. Adjournment/Closing Prayer